



Canadian Association of Public Health Dentistry
Association canadienne de la santé dentaire publique

Date: August 19, 2022

Dear Members of Canadian Association of Public Health Dentistry (CAPHD),

On behalf of the CAPHD it is our pleasure to invite members to submit nominations for candidates to serve on the volunteer Board of Directors for the following position that is vacant:

- Seeking up to one (1) Board Director (for a 2 year term)

Expired Terms:

The following Board Directors terms have expired:

Dr. Sonica Singhal (not seeking re-election)

Nomination Process:

CAPHD is incorporated under the *Canada Not-for-profit Corporations Act* and is governed by bylaws. For more information please visit read the bylaws at:

http://www.caphd.ca/sites/default/files/CAPHDBylawsSeptember_21_2017_final.pdf

As per the revised Bylaws, the composition of the board shall be comprised of a minimum of five (5) and a maximum of ten (10) Directors.

Members in good standing can nominate themselves or another member in good standing for one of these positions. Nominees must agree to let their name stand for election.

Please complete the attached nomination form and email to info@caphd.ca by September 21, 2022.

Qualifications of Nominees:

- Nominees must agree to let their name stand for election.
- Current CAPHD member in good standing.
- Interest in dental public health in Canada including knowledge of the dental public health issues in Canada with proven leadership skills and abilities.

General Responsibilities of the Board of Directors:

The CAPHD Board of Directors are responsible for owner-accountable, lawful, and ethical governance that includes the exercise of effective stewardship, delegation of responsibility, leadership and control of this Association. General duties of the directors can be found in the bylaws.

In addition, board members **must** attend 2-5 board meetings per year through teleconference and attend the annual general meetings.

If you have questions about specific position responsibilities & time commitment please email info@caphd.ca.

Remuneration:

The Board of Directors serves as volunteers and without reimbursement.

Election Process:

The nominees will be announced to the membership through the CAPHD listserv no later than 14 days in advance of Annual General Meeting (AGM) (October 28). Nomination of Directors will not be accepted from the floor at the AGM.

Sincerely,

Canadian Association of Public Health Dentistry's Board of Directors

**CANADIAN ASSOCIATION OF PUBLIC HEALTH DENTISTRY
BOARD OF DIRECTORS NOMINATION FORM 2022**

I _____,
name of CAPHD member who is nominating the candidate

hereby nominate _____ for
name of nominee

election to the Canadian Association of Public Health Dentistry (CAPHD) Board of Directors for position of Board Director.

Signature of nominator: _____

Date: _____

I _____, hereby accept this
name of nominee

nomination and allow to have my name stand for election at the CAPHD Annual General Meeting in October 2022.

Signature of nominee: _____

Date: _____

Along with this nomination form, nominees are asked to submit a brief biography including title and credentials (will be used to announce nominees to CAPHD members) and most current curriculum vitae to info@caphd.ca.

All nominees will be notified by email that their nomination was received.